



KENNESAW FC
CONSTITUTION

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**KENNESAW FC
CONSTITUTION**

AFFILIATED WITH GEORGIA YOUTH SOCCER ASSOCIATION

ARTICLE 2 - PURPOSE	2
ARTICLE 3 - COLORS	2
ARTICLE 4 – ORGANIZATION RELATIONSHIPS	2
ARTICLE 5 - MEMBERSHIP	2
ARTICLE 6 - QUALIFICATIONS AND ACCEPTANCE	2
ARTICLE 7 - DUES	3
ARTICLE 8 - GOVERNMENT	3
ARTICLE 9 - BOARD OF DIRECTORS/OFFICERS	3
ARTICLE 10 - BOARD MEMBER ELECTION AND TERMS	3
ARTICLE 11 - BOARD OF DIRECTOR POWERS	4
ARTICLE 12 - BOD RIGHT TO VOTE	4
ARTICLE 13 - MEETINGS/QUORUM AND ROBERT'S RULES.....	4
ARTICLE 14 - OFFICERS DUTIES (PRESIDENT)	4
ARTICLE 15 - OFFICERS DUTIES (VICE PRESIDENT)	5
ARTICLE 16 - OFFICERS DUTIES (SECRETARY).....	5
ARTICLE 17 - OFFICERS DUTIES (TREASURER).....	5
ARTICLE 18 - OFFICERS DUTIES (PLAYER OMBUDSMAN).....	6
ARTICLE 19 - OFFICERS DUTIES (DIRECTOR OF RECREATION.....	6
ARTICLE 20 - OFFICER DUTIES (DIRECTOR OF SELECT).....	6
ARTICLE 21 - BOARD OF DIRECTORS ABSENCE	7
ARTICLE 22 - REMOVAL FROM OFFICE.....	7
ARTICLE 23 - VACANCY	7
ARTICLE 24 - AMENDMENTS.....	7
ARTICLE 25 - FISCAL PLAN AND BUDGET	7

**KENNESAW FC
CONSTITUTION**

AFFILIATED WITH GEORGIA YOUTH SOCCER ASSOCIATION

ARTICLE 1 - Name

The name of this organization is Kennesaw FC.

ARTICLE 2 - Purpose

Section 1. The purpose of the organization is to promote, develop and sponsor the game of soccer on the youth level in the Cobb County and adjoining counties of Georgia. Players electing to play in this organization are obligated to regulations of this organization as mandated by its affiliation, through the Georgia State Soccer Association and the Georgia Youth Soccer Association, with the national governing body for soccer (United States Soccer Federation).

Section 2. Programs will be structured to meet the recreational and competitive needs of players, and the concurrent developmental requirements of administrators, coaches and referees. It will be the philosophy and spirit of the club to allocate time, material, and resources to assure productive, satisfying and safe experiences for players and other club members in a supportive environment on and off the field.

ARTICLE 3 - Colors

The representative colors of this organization shall be blue, green, yellow and white.

ARTICLE 4 – Organization Relationships

The organization shall consist of members defined as youth players, parents/guardians of players, committee members, coaches, referees and a board of directors, each member the right to vote. Except for promotional purposes, the organization will not, without prior written consent of GYSA, sponsor activities with non USSF affiliated entities.

ARTICLE 5 - Membership

Section 1. Youth and adult members of KENNESAW FC will be duly registered with GSSA/GYSA through the player, team, coaching, refereeing, committee members and board of directors' registration programs. Only members so registered with the state as association are permitted to, within the by-laws of this organization, participate in KENNESAW FC programs and handle not-for-profit business transactions on behalf of KENNESAW FC. Registered members will abide by KENNESAW FC/GYSA/USYSA registration policy and procedures and will be presented KENNESAW FC identification reflecting the membership validity period.

Section 2. Participation and membership in the KENNESAW FC will be on the basis of equal opportunity and a respect for member's contributions, and will not be denied or abridged for reasons of age, race, religion, gender, political affiliation or national origin.

Section 3. Members of KENNESAW FC recognize and accept the administrative jurisdiction and adhere to the regulatory authority of the club and its senior affiliated organizations as herein provided or as may be duly amended through future authorized actions. Members may obtain a copy of KENNESAW FC constitution and bylaws from the Secretary.

ARTICLE 6 - Qualifications And Acceptance

Kennesaw FC – Effective September 12, 2007

**KENNESAW FC
CONSTITUTION**

AFFILIATED WITH GEORGIA YOUTH SOCCER ASSOCIATION

The Board of Directors (BoD) will have final authority to determine the qualifications of, to accept, or to reject, player or volunteer registration for full membership to KENNESAW FC.

ARTICLE 7 - Dues

Dues for membership shall be payable in advance at the time of application for membership. Players, volunteers, coaches, and referees may be required to pay seasonal or annual dues as periodically determined by the Board of Directors (BoD) and/or the state association and/or the national governing body (USSF).

ARTICLE 8 - Government

This soccer club will be governed by its constitution and by-laws as presently constituted or as these may be from time to time amended and/or altered, and by such rules and regulations which may from time to time be promulgated by the Board of Directors (BoD), except only when these conflict with or are supplemented by the constitution, by-laws, rules or regulations of state and national affiliated bodies to which this organization shall be subordinate.

ARTICLE 9 - Board Of Directors/Officers

Section 1. The Board of Directors(BoD) consists of elected officers including the President, Vice President, Secretary, Treasurer, Player Ombudsman, Director of Recreation, and Director of Select. The BoD shall, except in matters otherwise delegated or reserved, transact all the business of this club directly or by delegation of its authority to such person(s) whom it may from time to time designate.

Section 2. Members of the Board of Directors (BoD) must be eligible for and insured by an "directors/officers" insurance policy as selected and approved by the board.

ARTICLE 10 - Board Member Election And Terms

Section 1. Officers of this club will be elected by ballot at the Annual General Membership meeting (AGM) to serve for the term of two (2) years or until a successor has been elected. Terms end at the first Board of Directors (BoD) meeting following the Annual General Membership meeting (AGM). The President, Treasurer, Player Ombudsman, and Director of Recreation will be elected in uneven years; the Vice President, Secretary, and Director of Select will be elected in even years.

Section 2. Nominations will be accepted from the membership of record. The Secretary of Kennesaw FC shall notify the membership of candidates for office in the notice for the Annual General Membership meeting (AGM). Such notice will be given thirty (3) days prior to the Annual General membership meeting. Nominations for Office will also be accepted from the "floor" at the Annual General Membership meeting. Any candidate nominated from the "floor" must be present at the meeting and must accept the nomination.

Section 3. All officers of this association shall be elected at the Annual General Membership meeting (AGM) by majority vote of registered club members present at the balloting -- players, parents/guardians of players,

**KENNESAW FC
CONSTITUTION**

AFFILIATED WITH GEORGIA YOUTH SOCCER ASSOCIATION

coaches, and referees. The person/s representing the household for the purpose of voting must be at least 18 years of age. Proxy voting is not permitted.

Section 4. A vote will be conducted by ballot under the supervision of the Secretary. Voting is done by ballot, the count tabulated by the Secretary and confirmed by one of the other Board Members whose office is not up for election, and the results announced at the Annual General Membership meeting (AGM).

ARTICLE 11 - Board Of Director Powers

Section 1. The Board of Directors (BoD) has power to (1) ratify, alter or reject decisions and policies of any committee or of any person; (2) to operate district, state and national programs through senior affiliated organizations; (3) to require the production of papers, books and documents from its members related to validation of membership and club transactions; (4) to investigate, adjudicate and to correct or demand to be corrected unfavorable conditions which may develop in the organization or its teams; (5) to suspend, expel or impose penalties upon any team, coach, assistant coach, referee, parent/guardian or player under its jurisdiction guilty of violation or breach of rules of the club or its senior affiliated organizations; (6) delegate, in writing, authority for specific membership service actions; (7) settle disputes between two or more members of the club or two or more members of teams; (8) to enforce the purpose for which the club is organized.

Section 2. In all matters of controversy, Board of Directors (BoD) decisions are final; subject never the less to decisions of senior affiliated organizations where appropriate.

ARTICLE 12 - BOD Right To Vote

In all matters which are properly presented to the Board, each officer shall have: the right to cast one vote. Officers may NOT vote in elections at the Annual General Membership meeting (AGM). The majority of the voting power present is required to decide affirmatively any issue which is presented.

ARTICLE 13 - Meetings/Quorum And Robert's Rules

Section 1. KENNESAW FC business will be conducted at quarterly scheduled meetings open to the public and will be governed by parliamentary procedures per Robert's Rules of Order. A written notice will be in possession of officers and committee chairpersons at least five (5) days in advance of each meeting.

Section 2. The presence of at least four (4) members of the Board of Directors (BoD) will constitute quorum to transact business at a BoD meeting. Proxy voting is not permitted.

ARTICLE 14 - Officers Duties (President)

Section 1. The President will preside at Board of Directors (BoD) meetings and the Annual General Membership meeting (AGM); appoint committees subject to the approval of the board; enforce the constitution and by-laws and such rules as may be enacted by the board; call meetings as provided herein; cast a deciding vote on issues at a meeting of the board; sign warrants for payment of monies, contracts and documents with the Secretary, when duly authorized by the Board; attends major club functions such as the Annual General Membership meeting (AGM), Registration nights, Picture Day, Awards Nights, Rally Day, Kick-off of U6/U8, etc; and such other duties as the BoD may from time to time direct.

**KENNESAW FC
CONSTITUTION**

AFFILIATED WITH GEORGIA YOUTH SOCCER ASSOCIATION

Section 2. The President may call special club meetings upon two (2) days written notice to all concerned and may act as ex-officio member of committees.

ARTICLE 15 - Officers Duties (Vice President)

Section 1. The Vice President will perform all duties of the President in his or her absence. The tie-breaker provision of the President's office shall apply.

Section 2. The Vice President is Chairperson of the Discipline And Protest Committee (DPC).

Section 3. The Vice President is the KENNESAW FC representative to senior affiliate organizations (GYSA/GSSA) and may with prior President and/or Board approval delegate tasks to appointed club members.

Section 4. The Vice-President is the liaison to the city and area civic and business organizations and individuals for action items as directed by the Board of Directors (BoD). The Vice-President will present to the Board for consideration and action all agenda items proposed and/or discussed with these organizations and individuals at the next scheduled BoD meeting. The Vice-President will attend major club functions such as the Annual General Membership Meeting, Registration nights, Picture Day, Awards Nights, Rally Day, Kick-off of U6/U8, etc; and perform such other duties as the BoD may from time to time direct.

ARTICLE 16 - Officers Duties (Secretary)

Section 1. The Secretary will record KENNESAW FC proceedings; sign with the President all contracts and other documents of the club as authorized by the Board of Directors (BoD) and distribute KENNESAW FC business transaction minutes and updated KENNESAW FC/GSSA-GYSA constitutions/bylaws to the membership as directed by the BoD. The Secretary will validate for issuance player, coach, referee, committee and BoD membership records on an annual basis, manage Annual General membership meeting (AGM) and ad hoc election processes and perform such other duties as the BoD may from time to time direct.

Section 2. In the absence of both the President and the Vice President, the Secretary will ascend the chair. The tie-breaker provision of the President's office shall apply.

ARTICLE 17 - Officers Duties (Treasurer)

Section 1. The Treasurer may be required to be bonded at the discretion and of the Board of Directors (BoD). Costs to be borne by the BoD.

Section 2. The Treasurer will maintain checking and income generating bank accounts at Board of Directors (BoD) approved institutions and will deposit/disburse monies in the name of and with the co-signature of at least one other member of the KENNESAW FC BOD; execute receipts for monies paid to and disbursed by the Treasurer with the co-signature of at least one other KENNESAW FC board-member; maintain financial accounts for all transactions; liquidate BoD approved bills against the club based on approved warrants for that

**KENNESAW FC
CONSTITUTION**

AFFILIATED WITH GEORGIA YOUTH SOCCER ASSOCIATION

purpose; report financial status of the club in writing at every BOD meeting and when requested to do so by an officer of the club or a duly appointed committee chairperson; present a complete income/expense financial statement and fiscal new year financial, plan in writing at the AGM and perform such other duties as the BoD may from time to time direct.

ARTICLE 18 - Officers Duties (Player Ombudsman)

Section 1. The Player Ombudsman will initiate and maintain a player Quality Assurance program to evaluate the effectiveness and efficiency with which KENNESAW FC player, volunteer, and parental needs are met. The Player Ombudsman will implement and manage instruments to assess all aspects of the KENNESAW FC program and its relationship with affiliated organizations, including administration, coaching, committee activities, equipment, field/parking facilities, player clinics, refereeing, and transportation. The Player Ombudsman will provide a twice annual progress and summary recommendations report in writing to the Board of Directors (BoD) and the full KENNESAW FC membership.

Section 2. The Player Ombudsman will annually recommend resources for the improvement of club administrative and field support activities including communications, business methods, policies and procedures.

ARTICLE 19 – Officers Duties (Director of Recreation)

Section 1. The Director of Recreation will act as interface between 3-5 Recreation Age Group Commissioners and Board of Directors (BoD); attends major club functions like: Annual General Meeting, Registration Nights, Picture Day, Awards Night, Rally Day, Kickoff of U6/U8, etc; works directly with Administrative Director of Coaching (ADOC) and Director of Coaching (DOC) to assist in setting up and scheduling activities that involve Recreational coaches and/or players; 3v3 tournaments, and coaching clinics; helps schedule DOC assistance in training Recreation Teams; and attends recreation games during the weekend.

Section 2. The Director of Recreation will work with Age Group Commissioners and Registrar to form teams and assign players; coordinate with Registrar, Age Group Commissioners, Administrative Director of Coaching and Director of Coaching to assign coaches to teams; interface with the Club Match scheduler; and coordinate with Uniform Committee.

ARTICLE 20 – Officers Duties (Director of Select)

Section 1. The Director of Select will act as interface between Athena, Classic, and Academy Group Commissioners and Board of Directors (BoD); attends major club functions such as the Annual General Membership Meeting, Registration nights, Picture Day, Awards Nights, Rally Day, Kick-off of U6/U8, etc; works directly with Administrator of Coaching and Director of Coaching (DOC) to assist in setting up and scheduling activities that involve the Select coaches and/or players; 3v3 tournaments, and coaching clinics; helps schedule DOC assistance in training Select teams; and attends Select games during the weekend.

Section 2. The Director of Select will work DOC implement Select tryout process and procedures; will work with Select Age Group Commissioners and Registrar to form teams and assign players; coordinate with Select Group Commissioners, Administrator of Coaching and Director of Coaching to assign coaches to teams; interface with Club Match scheduler; and coordinate with Uniform Committee

**KENNESAW FC
CONSTITUTION**

AFFILIATED WITH GEORGIA YOUTH SOCCER ASSOCIATION

ARTICLE 21 - Board Of Directors Absence

An officer absent without excusable cause for three (3) consecutive meetings, or for any reason a total of five (5) meetings of the Board of Directors (BoD) will forfeit without additional formality, the right to hold office for the unexpired term. The BoD will appoint a replacement for the unexpired term without delay.

ARTICLE 22 - Removal From Office

An officer will be removed from office by a two-thirds (2/3) majority of the voting power of the Board of Directors (BoD) after a hearing has been held of all parties involved.

ARTICLE 23 - Vacancy

In the event a vacancy occurs for reasons other than absence, the Board of Directors (BoD) shall appoint a replacement for the unexpired term without delay. When the term for the office vacated has expired, the position will be filled in the same manner as herein prescribed for the election of officers at the Annual General Membership meeting (AGM).

ARTICLE 24 - Amendments

Proposals and motions to amend the constitution and bylaws of the club may be made by a member of the club and its officers. Proposals and motions must be made in writing to the Secretary sixty (60) days in advance of the Annual General Meeting. The Secretary will forward the proposals and motions to officers and committee chairpersons thirty (30) days prior to the Annual General Membership meeting (AGM).

ARTICLE 25 - Fiscal Plan And Budget

The Board of Directors (BoD) through the Treasurer will prepare a proposed budget for the next fiscal year (September 1 through August 31). Copies of the budget will be available to all members in attendance at the Annual General membership (AGM). Budget approval must be carried by a majority affirmative vote by members present at the AGM.